

BUSINESS AND PERSONNEL TRANSPORTATION INSURANCE

The Columbia Board of Education will provide primary liability coverage for employees using their personal motor vehicles in the scope of their employment.

"Scope of employment" is interpreted as those activities necessary and usual in order to carry out one's job responsibilities.

1. Any employee who transports students in accordance with this policy must have a driver abstract from the Ohio Bureau of Motor Vehicles on file annually with the Treasurer.
2. The use of the employee's motor vehicle is limited to the following:
 - teachers, aides, nurses, psychologists, supervisors, administrators, cooks, custodians, etc. who are assigned to serve more than one school location.
 - teachers, supervisors, etc. who monitor students working, job-shadowing, etc. at various community and area locations,
 - staff who transport special-needs children to required locations,
 - coaches and other staff members taking students to approved school events when the number of students isn't sufficient to use a bus or for bus overflow on a field trip,
 - employees who take students home when they miss their bus or when the students are ill and cannot be transported to the home by the parent or legal guardian.

Adopted: August 24, 1994

CROSS REF.: Article 25.01 OAPSE Local 382 Agreement