

PAYROLL PROCEDURES

The Treasurer shall prepare and check the accuracy of all payrolls, taking into consideration absences submitted by the principals and other department heads; make payments in accord with the contractual arrangements approved by the Board; and make income tax deductions and retirement fund contributions in accord with legal requirements.

Adopted: June 10, 1965

LEGAL REFS.: ORC 3313.16  
3315.08  
3319.30; 3319.36