

SUPPLEMENTARY MATERIALS SELECTION AND ADOPTION

A teacher must present supplemental materials to the building and Central Office administration for approval. If the material will be used as an adopted text it must then be approved by the County Board of Education and placed on the appropriate textbook list. If it is to be a supplemental text, it must be approved by the Local Board of Education. It is important that supplemental text materials be presented to the building administrator with enough time for approval to be granted by the Board through the Superintendent for use in classes at the appropriate time.

Only adopted texts can be required reading. Supplemental texts must be elective reading. Reading materials purchased by the students at the request of the teacher cannot be made mandatory reading.

Adopted: August 28, 1979

Revised: date of manual adoption

LEGAL REFS.: ORC 3319.01 et seq.