

## REGULAR BOARD MEETINGS

The regular meetings of the Columbia Local Board of Education shall be held on the dates provided by the Board at the annual organizational meeting.

Special Meetings: A special meeting of the Board of Education shall be called by the president or treasurer, or any two members by serving on the other members a written notice of the time and place of the meeting at least 48 hours before the hour of meeting. Notice to each member shall be sent by messenger or by mail. No business shall be transacted except that for which the meeting is called and which shall be stated in the call. The main newspapers serving the Columbia Local School District shall receive the same notice.

Adjourned Meetings: Any legal meeting of the Board may be adjourned to a specific time and place. Only problems on the agenda of the meeting adjourned may be acted upon at the adjourned meeting.

Place of Meeting: All meetings of the Board of Education shall be held at the board office unless a different place shall be designated by resolution or in notice of the special meeting.

Start of Meeting: The president shall start all meetings promptly at the appointed hour.

Time Limit: The time of regular meetings of the Board of Education will attempt to be limited to approximately three hours. Items on the agenda requiring extended deliberation shall be taken up at special meetings.

Adopted: November 16, 1988

LEGAL REFS.: ORC 121.22  
3313.15; 3313.16

Columbia Schools, Columbia Station, Ohio