

## PART-TIME AND SUBSTITUTE PROFESSIONAL STAFF EMPLOYMENT

Substitute teachers shall be appointed by the Superintendent and approved by the Board.

Substitute teachers shall receive pay in accordance with the daily rate adopted annually by the Board of Education. A substitute teacher assigned to one specific teaching position for more than sixty (60) consecutive school days shall be placed at the beginning BA/BS salary on the current adopted teacher salary schedule. If a substitute teacher ends a school year and begins the next school year assigned to one specific teaching position, and in that assignment has already met the 60 consecutive school day requirement, that teacher will be placed on the salary schedule at the Bachelor Degree with no experience.

Adopted: June 10, 1965

Revised: date of manual adoption  
November 21, 1990  
July 1, 1996  
November 19, 2003

LEGAL REFS.: The Elementary and Secondary Education Act; 20 USC 1221 et seq.  
Fair Reporting Act; 15 USC 1681 et seq.  
ORC 3317.13  
3319.07; 3319.08; 3319.10; 3319.13; 3319.22-3319.31; 3319.39  
3323.06  
OAC 3301-35-05; 3301-35-06

CROSS REFS.: AC, Nondiscrimination  
ACA, Nondiscrimination on the Basis of Sex  
ACB, Nondiscrimination on the Basis of Disability  
GBA, Equal Opportunity Employment  
GBQ, Criminal Record Check